**PERSON SPECIFICATION**

**Learning Developer (Statistics, LUMS)
Vacancy Ref:**

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| **Criteria** | **Essential/ Desirable** | **Application Form/ Supporting Statements/ Interview \*** |
| Relevant experience of teaching mathematics and statistics at university level, preferably in a Management School setting, through one-to-one tutoring and group workshops with students at a range of levels up to and including Masters. | Essential | Application Form/Supporting Statement/Interview |
| Teaching qualification or recognition (e.g. PGCAP, FHEA, Qualified Teacher Status) or relevant teaching experience. | Essential | Application Form |
| Experience of working in a team to design, develop and deliver workshops and course material. | Essential | Supporting Statement/Interview |
| Educated to Masters level or equivalent in Statistics or related disciplines. | Essential | Application Form |
| Excellent communication and interpersonal skills; able to adapt communication for a range of audiences and stakeholders. | Essential | Application form/Interview |
| Understanding of diverse learning development needs of students entering higher education from non-traditional and under-represented backgrounds. | Essential | Supporting Statement/ Interview |
| The ability to work sensitively with students from a range of cultural and academic backgrounds. | Essential | Interview |
| Digital skills, including experience of VLE, Microsoft Teams for teaching and databases.  | Essential | Supporting statement/Interview |
| Experience of training and coordinating tutors and/or student mentors to deliver maths and stats support. | Desirable | Supporting statement/Interview |
| Ability to understand and proactively contribute to the wider strategic aims of an organisation within the specialisation. | Desirable | Interview |

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* **Application Form** – assessed against the application form, curriculum vitae and letter of support. Applicants will not be asked to answer a specific supporting statement. Normally used to evaluate factual evidence eg award of a qualification. Will be “scored” as part of the shortlisting process.
* **Supporting Statements** - applicants are asked to provide a statement to demonstrate how they meet the criteria. The response will be “scored” as part of the shortlisting process.
* **Interview** – assessed during the interview process by either competency based interview questions, tests or presentation etc.